
Report To: ENVIRONMENT AND
REGENERATION COMMITTEE

Date: 14 January 2021

Report By: GAIL MACFARLANE, HEAD OF
ROADS AND ENVIRONMENTAL
SERVICES

Report No: ERC/RT/GMcF/18.626

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Subject: APPROVAL TO USE EASTERN SHIRES PURCHASING
ORGANISATION

1.0 PURPOSE

- 1.1 The purpose of this report is to seek approval to use the Eastern Shires Purchasing Organisation (ESPO) to purchase Pay and Display Machines for the Council's proposed charged car parks.

2.0 SUMMARY

- 2.1 The Council proposes to introduce further charged parking in its car parks in Port Glasgow and Gourock following Environment and Regeneration Committee approval on 28 August 2019. Preparations are also underway to introduce with regard to the Traffic Regulation Order (TRO) to introduce these charges. The planned income from the charged car parks contributes towards the running costs of the DPE scheme.
- 2.2 All the major Pay & Display machine suppliers are already included on the ESPO framework. Savings in procurement costs can be made by using the simplified procurement process which ESPO offers without loss of quality or price competitiveness.
- 2.3 ESPO is a not for profit organisation and can only supply other non-profit and charitable organisations such as local authorities. To enable the Council to utilise the benefits of ESPO, it is required to register as a customer.

3.0 RECOMMENDATION

- 3.1 That the Committee agrees that the Council should register with ESPO for this immediate procurement requirement and any others which may materialise in future and benefit from this approach.

Gail MacFarlane
Head of Roads and Environmental Services

4.0 BACKGROUND

- 4.1 ESPO is a local authority purchasing consortium managed under a Joint Committee by Leicestershire County Council, Lincolnshire County Council, Cambridgeshire County Council, Norfolk County Council, Warwickshire County Council, and Peterborough City Council. ESPO operates within the Local Government Goods and Services legislation as a purchasing agent for its customers.
- 4.2 ESPO is one of the UK's largest public sector professional buying organisations. It operates on a not-for-profit cost recovery basis and is committed to delivering best value to its customers, suppliers and local communities.

Established in 1981 to provide a comprehensive procurement service to the public sector, ESPO has the purchasing power to achieve savings to pass on to customers. The value of ESPO's procurement activity in 2017/18 was £1.7 billion.

ESPO serves:

- Education
- Local Authority and Government
- NHS and Emergency Services
- Charities
- Housing Associations and Registered Social Landlords

- 4.3 ESPO Contract 509 for Parking Management Solutions has a contract period of 4 April 2019 to 31 March 2021.

The type of Contract is a National EU Compliant Framework, Intermediate Contract Management, and covers the supply, installation and commissioning of pay and display machines, including back office IT systems, communications and associated services.

- 4.4 Suppliers included in the framework are:

- Flowbird Smart City UK Ltd
- International Parking
- Metric Group
- Parkare Ltd
- ParkingEye Ltd
- Sagoss Ltd
- Smart Parking Ltd

5.0 PROPOSALS

- 5.1 It is proposed to use ESPO for the procurement of P&D machines for car parks in Port Glasgow and Gourrock, subject to the Council's standing orders relating to contracts.

6.0 IMPLICATIONS

Finance

6.1 Financial Implications:

One off Costs

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report	Virement From	Other Comments
Capital	RAMP	2020/21	£29K		Supply and fit 5No Pay & Display Machines

Annually Recurring Costs/ (Savings)

Cost Centre	Budget Heading	With Effect from	Annual Net Impact	Virement From (If Applicable)	Other Comments
02506	Parking Revenue	2022/23	£4K		Pay & Display Machine Maintenance

Legal

6.2 The Head of Legal and Property Services has approved the use of ESPO.

Human Resources

6.3 There are no HR implications arising from this report.

6.4 Equalities

(a) There are equalities implications in this report.

	YES
X	NO – This report does not introduce an amendment to a policy, function or strategy or recommend a substantive change to an existing policy, function or strategy. Therefore, a Equality Impact Assessment is not required

(b) **Fairer Scotland Duty**

If this report affects or proposes any major strategic decision:-

Has there been active consideration of how this report’s recommendations reduce inequalities of outcome?

	YES
X	NO – This report’s recommendations have no impact on inequalities of outcome caused by socio-economic disadvantage has been completed.

(c) **Data Protection**

Has a Data Protection Impact Assessment been carried out?

X

YES

NO – This report does not involve data processing.

Repopulation

6.5 There are no repopulation implications arising from this report.

7.0 CONSULTATIONS

7.1 The Head of Legal and Property Services and Chief Financial Officer have been consulted on this report.

8.0 LIST OF BACKGROUND PAPERS

8.1 None.